



Our professional undergraduate qualification in Accounting and Finance has been designed with your career in mind. On successful completion, you will be equipped with essential financial and management accounting skills, as well as a strong, broad and practical knowledge of the world of finance.

This award is an ACCA accredited programme. Successful completion of this degree carries maximum exemption to ACCA Membership (papers F1 to F9).



ONLINE  
UNDERGRADUATE  
COURSE

## Year One (Level 4): Developing Personal & Management Skills

Whether you're going to work in a microbusiness or a multinational, you'll need great management skills. Starting with managing yourself and working up to leading a team, you will learn how to apply theories of motivation, conflict management, empowerment, and team building.

## Business Maths

This module will equip you with the range of mathematical skills required for undergraduate level study. You will develop basic mathematical concepts for use in the context of problem solving. The module will also introduce you to the use of spreadsheets, providing you with essential transferrable skills for accounting and finance.

## Financial Accounting

This module will introduce you to the fundamentals of financial accounting. This includes knowledge of the regulatory framework relating to account preparation, and technical proficiency in the use of double-entry accounting techniques. You will also learn how to draft financial statements and begin to understand the underlying principles of financial accounting.

## Cost Accounting

There's no escaping the fact that business involves grasping numbers. Jargon such as 'absorption' and 'marginal costing' might sound baffling now, but you'll soon be using these terms freely. It's not just about putting figures on a spreadsheet though. You'll learn to make them work for you, using statistical techniques

to help you support any management in budgeting, controlling, and monitoring performance.

## Understanding the Business Environment

How are businesses structured? Who are your stakeholders - and what impact do they have? You'll start to understand the world of business, from basic ideas about supply and demand, to competition, markets, and government effects.

## Management Information Systems

Big or small, organisations share basic functions: HR, sales, marketing, accounts, and production. Each of them creates and uses information, but where does the all-important data come from? This module looks at how to



collect information ethically and professionally, and how to organise it into effective systems.

## Year Two (Level 5):

### Business Law

What are the essentials of modern business law? In this module you will explore its theories and practices, considering how they relate to each other. You will also examine some of the contemporary ethical issues facing modern businesses and cover topics such as contractual and tortious relationships, raising finance, insolvency and management regulations.

### British Tax System

As an accountant, it is important that you understand the underlying principles and areas of taxation in Britain. You will develop a detailed knowledge of the specific taxes you'll encounter, such as income tax, national insurance, and VAT, and begin to understand how tax calculations can be applied to business and individual financial plans.

### Accounting and Audit Framework

You'll begin to develop a sound understanding of the regulatory framework of accounting in this module. You will cover the standards of business financial reporting and be able to analyse and interpret information to build your knowledge of audit and assurance concepts.

### Financial Reporting

It doesn't matter who owns the business, a multitude of stakeholders need to see the financial results. To aid understanding, these are prepared using common formats laid down in rules both nationally and internationally. This module will introduce you to these and to account preparation. Drilling deeper than just numbers on a spreadsheet, you'll learn what those figures are really saying and how to report that information.

### Management Accounting

The demand for accountants to understand how a business should be managed and controlled is on the rise. In this unit, you will learn how to apply management accounting techniques to inform business planning, performance

measurement and evaluation, management systems, and control. You will learn to appreciate the importance of both financial and non-financial performance measurements in management.

### Decision Making

What is expected of a finance manager in relation to investment decisions? You will begin to understand the problems incurred from scarce resource, pricing, and make-or-buy decisions. Risk and uncertainty are important elements in financial management, and in the outcome of this unit you will be able to apply some basic methods to help resolve the risks inherent in decision making.



## Year Three (Level 6):

### Audit

The word audit is used a lot in business, but what does it involve? External auditors are necessary to demonstrate that a company's accounts are properly constructed and represent the reality of the business. But internally, audit is about ensuring control systems are functioning properly and business resources are safeguarded.

### Financial Management

From how to raise finance, to long and short term budget decisions, you'll learn how to plan for different outcomes in the key areas of investing, financing and dividend policy. You'll be able to analyse and

interpret a firm's financial policies and look at ways of managing risk.

### Ethics

The area of business ethics is becoming increasingly important in the corporate world today. Many business practices are now regularly the focus of media attention, including the use of sweatshop labour, environmental damage, and, in more recent times, corporate tax planning. You'll learn the principles of business ethics and their implications, discussed along with the impact globalisation is having on ethical practices in business.

### Professional, Statutory and Current Accounting Issues

During this module you will compare different approaches to developing international accounting rules and regulations and explore current issues such as convergence/harmonisation of International Financial Reporting Standards (IFRS), the role of international financial institutions such as the World Bank and IMF, and the impact of globalisation on finance.

### Research Methods and Dissertation

We'll help you every step of the way with your dissertation. You'll start by deciding which topic you want to research and how you're going to approach it, next you'll gather your own data and analyse it alongside books and other resources. Eventually, you'll bring it all together in a dissertation and presentation, by which time you'll be quite the expert.





## Course Duration and Hours of Study

This varies depending on your rate of progress - you can access modules at a pace that is convenient for you. Once you have accessed a module, there is a minimum and maximum time that you will need to finish the module within.

You can find more information on the course page by visiting [www.arden.ac.uk](http://www.arden.ac.uk).

Alternatively, please call our admissions team on:

0808 231 0596 for more details.

## Entry Requirements

To be eligible for this course you must have either:

- Two subjects at GCE A level or equivalent, plus passes at grade C or above in Maths and two other subjects at GCSE level or equivalent;

or

- Completed a recognised Access Programme or equivalent.

For students whose prior learning was not taught in English:

- IELTS 6.0 or equivalent

Applicants without GCSE Maths or equivalent will be required to undertake a numeracy skills test.

## If you have work experience

We are happy to consider an application from you if you can show us you have the motivation to study the programme. We'll ask you for a personal statement that demonstrates your ability to study the course. We'll also ask you for references and evidence of relevant work experience.



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## How to apply

Visit: [www.arden.ac.uk](http://www.arden.ac.uk)

Email: [enquiries@arden.ac.uk](mailto:enquiries@arden.ac.uk)

Call: 0800 231 1369