



## RESEARCH COMMITTEE - TERMS OF REFERENCE

### Terms of Reference

The Research Committee is a sub-committee of Academic Board and has the following responsibilities:

1. Developing, monitoring and reviewing Arden University's research strategy, including a plan for implementation and measurement of success.
2. Maintain Oversight of REF and RDAP requirements and identify opportunities to fulfil them where achievable.
3. Encouraging research degree activity within Arden University, (including the registration of academics, for part-time research degrees).
4. Providing a formal annual review and report to Arden University's Academic Board:
  - a) Progress towards achieving REF
  - b) Progress towards achieving RDAP
  - c) Staff achievement in scholarly activity and research
5. Monitoring, making recommendations, and receiving reports from Arden University's research groups.
6. Devising and overseeing a publications policy, including fair practice, for academics and students designated as research active within Arden University.
7. Overseeing the development of a funding bid process within the University, and staff funding applications.
8. Providing reports on research degree activity and related developments within Arden University as required by Arden University's Academic Board and Senior Management & Planning Team.
9. Contribute to raising the profile of research and scholarly activity within the University. Assisting in the development of the University's external profile and supporting and recognising achievements of individuals and groups.
10. Carry out Committee meetings four times per year to review progress and developments. Review staff research proposals and funding bids. This may be undertaken remotely by all members, and outside of the four scheduled meetings.
11. To report as required to the Academic Board developments and outcomes from Committee meetings.
12. Identify opportunities and implement support for the development of a Research and scholarly culture within Arden University

### Composition

- Chair
- Secretary
- Academic Programme Director



- Research active academic (Psychology)
- Research active academic (Criminology)
- Research active academic (Business)
- Research active academic (Law)
- Research active academic (Healthcare Management)
- Research active academic (Computing)
- Registrar
- External Member

**Quorum**

At least 50% of members, to include the Chair and Academic Board Member.

**Last approved by Academic Board: September 2020**