



LEARNING AND TEACHING COMMITTEE – TERMS OF REFERENCE

Responsibility of the Committee

The Learning and Teaching Committee is a sub-committee of Academic Board responsible for:

1. Developing for approval by Academic Board the Arden University Learning and Teaching Strategy; and Assessment Strategy.
2. Implementing and ensuring the currency of the Arden University Learning and Teaching Strategy; and Assessment Strategy.
3. Advising Academic Board on the regulatory infrastructure as it relates to learning teaching and assessment.
4. Identifying staff development needs to enhance the quality of learning, teaching and assessment, academic guidance and learner support.
5. Promoting innovation in learning, teaching and assessment and the dissemination of good practice.
6. Making suggestions to SMT or any other operational boards based on decisions reached.

Composition

- Chair Director of Centre for Innovation, Learning and Teaching
- Heads of Schools
- Director of Academic Resources or nominee
- Programme Team Leaders
- Two other members of academic staff appointed by Chair of Academic Board
- Registrar or nominee
- Head of Quality or nominee
- Director of Student Experience or nominee
- Director of IT or nominee
- Student Representative Vice Presidents (Distance Learning/Berlin/Blended Learning)

The Committee will appoint one of its members as Deputy Chair.

The Chair will be appointed for two years which may be renewed.

Co-opted staff members will be appointed for two years which may be renewed.

Frequency of Meetings

Meetings will be held four times per year. Where decisions are required between meetings then the business will normally be transacted on line.

Quorum

The quorum will be a minimum of six attendees.

Last approved by Academic Board: September 2020