

QA 45 Agent Proposal Form

Proposal Details:

Proposal nominated by:	<p><i>Please select:</i></p> <p>Arden University Director <input type="checkbox"/></p> <p>Head of School <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p> <p>Name: Click or tap here to enter text.</p> <p>Title: Click or tap here to enter text.</p>
Name of proposed organisation:	Click or tap here to enter text.
Organisation address:	Click or tap here to enter text.
Type of recruitment to be undertaken:	<p><i>Please select:</i></p> <p>DL (UK and International) <input type="checkbox"/> BL (UK internal) <input type="checkbox"/> UK-Tier 4, FT <input type="checkbox"/></p>
Has a site visit been conducted?	<p><i>Please select:</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>By whom, please state name and title: Click or tap here to enter text.</p> <p>Please provide a brief description of premise facilities and standards: Click or tap here to enter text.</p>

Overview and Rationale for Proposal:

Please outline business aims, structure, size and current activity of proposed organisation
Click or tap here to enter text.
Please outline rationale for working with the proposed organisation (e.g. interest in Arden University, programme(s); progression pathways, experience; and knowledge of UK HE sector).
Click or tap here to enter text.

Please outline target market (e.g. country or local region; audience; numbers; planned marketing channels/initiatives, exclusivity, etc.).

Click or tap here to enter text.

Risk and Concerns

Risk Management (please outline any identified concerns, for example; lack of UK HE Sector experience; potential business or ethical conflict; knowledge of any additional services and fees charged by agent/referrer; likelihood of potential students entering organisation premise on behalf of Arden University).

Click or tap here to enter text.

Overall risk rating: Low Medium High

Approval Outcome

Official Use Only

Please select:

Approved

Rejected

Information for inclusion in agreement

Proposed minimum numbers: Click or tap here to enter number.

Proposed territory: Click or tap here to enter text.

Proposed contract term: Click or tap here to enter text.

Programmes to be offered: Click or tap here to enter text.

Exclusivity: No Yes

Commission Rate: Click or tap here to enter number.

Recommendations:

Click or tap here to enter text.

For example, whether specific Tier 4 training is required, a

time limited contract should be undertaken, or an office visit should be scheduled within the next 6-months.	
Approval Date	Click or tap here to enter text.
Reported to Partnership Committee	Click or tap here to enter text.