

Arden University
Draft Articulation Agreement

ARDEN UNIVERSITY
and
[THE PARTNER]

NAME OF PROGRAMME/S:

START DATE OF AGREEMENT: [DATE]

REVIEW DATE: [6 Years after the Start Date]

This Articulation Agreement records an agreement between Arden University (hereinafter referred to as **Arden**) and [THE PARTNER] (hereinafter referred to as **the partner**) concerning the progression of its students (hereinafter referred to as **the students**) to University programmes.

1. Conditions of the Agreement:

- a) On successful completion of [NAME OF COURSE] at [THE PARTNER], Arden will offer students entry onto the Arden programme(s) detailed in b) below subject to availability.
- b) [STATE UNIVERSITY COURSE/S].
- c) The entry point for students shall be [STATE WHICH YEAR AND LEVEL (according to Framework for Higher Education Qualifications in England)].
- d) Students must achieve [STATE MINIMUM MARKS/GRADES IF APPLICABLE]
- e) [STATE COMPULSORY PARTNER MODULES OR QUALIFICATIONS TO BE COMPLETED PRIOR TO ENTRY TO THE UNIVERSITY, WITH MINIMUM PASS MARKS IF APPLICABLE]
- f) Students shall be accorded credit towards their Arden programme in b) above as follows:
[CREDIT POINT VALUE, YEAR AND LEVEL (according to Framework for Higher Education Qualifications in England) IN PROGRAMME TITLE or STATE SCHOOL].
- g) [DELETE THIS CONDITION IF NOT APPLICABLE].
In addition to the successful completion of the programme outlined in a) above, Arden requires compliance with the University's English Language requirements as specified in the entry requirements.

2. Responsibilities of Arden

- a) Applications must be submitted by the student at least 3 months prior to the expected date of transfer to Arden.
- b) Applications shall be processed by Arden's Admissions office.
- c) Students wishing to enrol for Programmes at Arden other than those listed in this agreement are welcome to apply. Such applications will be considered on a case by case basis.
- d) This agreement is based on the current curriculum offered by Arden. Arden will inform [THE PARTNER] about any changes to its programmes relevant to the consequences of this agreement.
- e) In the event of [THE PARTNER] ceasing to trade, Arden University will continue to accept students that have completed their studies and have met the conditions of entry specified in this Articulation Agreement.

3. Responsibilities of [THE PARTNER]

- a) [THE PARTNER] shall ensure that its portfolio of courses has all the necessary Government licences to operate and that any terms or conditions required are met in full.
- b) The [PARTNER] shall provide Arden's Admissions Office with a full transcript of results for all students applying to the University as soon as results are confirmed.
- c) This agreement is based on the current curriculum offered by [THE PARTNER]. Any changes made by [THE PARTNER] shall be notified to Arden in advance of implementation of the changes. Revisions to this agreement may be required in such circumstances and this agreement will not be effective until such a review has taken place and any necessary changes to the agreement have been added as an appendix. Additional studies may be required if the pre-accreditation is no longer fully appropriate to the revised programme.
- d) If changes occur without notification, this agreement will not apply to any student taking the changed curriculum. [THE PARTNER] is responsible for informing their students about any changes and their consequences for this agreement.
- e) [THE PARTNER] shall inform the University immediately of any change of ownership or governance at the partner organisation. The University reserves the right to re-negotiate any collaborative agreement if there is a change of ownership or governance of the partner organisation.

4. Joint Responsibilities

- a) [THE PARTNER] shall provide Arden with regular opportunities to meet with its students to brief them about the University and also to advise students on application procedure and strategy. These briefing sessions will normally be agreed with the University's Regional Office. Similarly, Arden welcomes visits from representatives of [THE PARTNER] to meet with staff and students.
- b) [THE PARTNER] undertakes to submit any advertising material, related to Arden, to the Head of Marketing for approval and will not publish any advertising materials referring to the agreement which have not been approved. Likewise, Arden shall seek prior approval from [THE PARTNER] before publishing any publicity material which refers to them.
- c) Should any extraordinary costs be incurred by Arden as a result of implementing this agreement, these will be discussed with [THE PARTNER] and specified accordingly.
- d) Any amendments to this agreement that should subsequently become necessary, are subject to negotiation between the two parties.
- e) Any amendments to this agreement, other than those to named contacts, that should subsequently become necessary are subject to negotiation between the two parties. Should agreement be reached then the revised articulation agreement will replace the existing agreement regardless of whether it had reached the end of the agreement period.

5. Status of This Agreement

- a) This agreement shall be reviewed during the [] academic year and thereafter at 6 year intervals or less should this be requested by either party.
- b) This agreement may be terminated by either party by giving a minimum of 12 months' notice in writing. Such termination shall be subject to arrangements to be agreed between Arden and [THE PARTNER] which ensure that students are not disadvantaged.
- c) Both parties will seek to resolve any dispute by negotiation and correspondence, which if necessary, will involve senior representatives of both parties. In the event that a dispute cannot be so resolved, the parties agree to attempt to resolve the matter through a formal mediation.
- d) In the event that the matter cannot be resolved by negotiation or mediation as set out above, the parties agree to resolve the matter by arbitration within the meaning of the UK Arbitration Act 1996, by which arbitration they will be bound.

Agreed on behalf of Arden University

Agreed on behalf [THE PARTNER]

Signed:

Signed:

.....Date.....

.....Date.....

Dr Phil Hallam
Vice Chancellor & CEO

[Signatory]

Signed:

[Details of THE PARTNER]

.....Date

Arden University
1A Brandon Lane
Coventry
CV3 3RD

ARTICULATION AGREEMENT

between
ARDEN UNIVERSITY
and
[PARTNER]

TO BE COMPLETED BY THE UNIVERSITY

1. Partner Organisation

Name of Partner	
Contact	
Address	
Telephone Number	
Email	

2. Key contacts

Post Holder	Name	Tel No	Email Address
Vice-Chancellor and CEO	Dr Phil Hallam		
Pro-Vice Chancellor (Academic)	Dr Alison Green		
Registrar	Dr Jo Wright		

3. Programmes and Entry Routes

Partner Programme (including any grade/classification required)	Arden Entry Point and Programme(s)

N.B. All information in this agreement is confidential